

## St Francis Social and Sports Club

Princess Royal Hospital, Lewes Road,  
Haywards Heath,  
West Sussex  
RH16 4EX



## **Noise Management Plan**

### **Introduction**

The Club has been functioning for the benefit of Health Authority Staff and the Local Community for 60 years. The Club is, however, mindful that the physical environment surrounding the main Club House has changed dramatically in recent years, with the volume of residential housing in the area increasing, as well as the opening of a Children's Unit nearby.

The Club has produced this Noise Management Plan (the Plan) to record its approach to managing noise that emanates from the Club as a result of its diverse range of activities.

The aim of the Plan is to inform the Club's members and the local community that the Club considers noise to be a serious matter and will do its utmost to monitor and control the levels of noise for all, so that it operates harmoniously within the local community.

The Club has sought professional advice from a member of the Institute of Acoustics to assist with the management of noise when using Public Address Systems (PA's) and holding events with Live Music.

There are three basic concepts to managing noise:-

- Reduce noise at source;
- Prevent noise escaping; and
- Noise Management.

The following sections outline the Club's plan to control and manage noise.

### **Members and Staff**

All staff (including current and new staff) will be trained on all aspects of Noise Management in their roles to ensure that the Plan is fully and successfully implemented. The Club aim to increase and maintain staff awareness relating to noise management issues by inclusion in their regular training and updates at Staff Meetings.

The Club will ensure that notices are prominent on all exit doors asking customers to keep the noise down and respect our neighbours.

### **The Use of PA's and Live Music**

The Club engaged an independent sound specialist to assist with noise management relating to the use of PA's and Live Music (a copy of this report is attached).

As a result of this, live bands and DJ's /Discos will now be situated in front of the fireplace facing towards the bar in the lounge bar. Any deviation from this policy will require House and Bar Committee agreement. The Club will be installing triple glazing to the top windows in the main hall area.

The car park doors are alarmed and are not in use after 20:00. Heavy curtains will be drawn across these doors to further reduce the level of noise leaving the building.

Staff will carry out checks at the boundary of the nearest noise sensitive properties.

The Club have installed a Noise Limiter that cuts off power to PA's if a certain level of noise is sustained for more than approximately one minute. Bands and discos will be enforced to use the designated electrical plugs that enable this noise monitoring system to function correctly.

The Club have a licence to sell alcohol and play music between the following hours

12:00 to 23:00 Monday to Thursday

12:00 to 24:00 Friday and Saturday

12:00 to 22:30 Sunday

However, the Club has decided that it will not play live music or have live bands that play after 23.30 which is generally Fridays and Saturdays.

### **Rental Of Halls**

The Club rents two halls to local community groups for a wide range of activities relating to health and well-being such as slimming, heart health, aikido, and fitness classes.

Within the terms and conditions of these rental agreements the Club have required that any amplified music is kept to an appropriate low level.

### **Delivery of Goods, Collection of Waste, Cleaning and Bottling Out**

Deliveries from suppliers will be restricted to between 08:00 and 18:00 Monday to Friday, not on Public Holidays.

Bottle emptying will be undertaken between 08:00 and 19:00 Monday to Friday.

If required at the weekend this will be between 10:00 and 16:00

### **Outside Areas and Smoking Areas**

The Car Park Patio area and the rear Beer Garden are used for outside seating but the consumption of alcohol is prohibited in these areas. Notices are in place in these areas to remind our members and customers that they should respect our neighbours and keep noise to a minimum. These areas will not be used after 20:00.

Smoking areas are to the front and rear of the building. Notices are in place in these areas to remind members and customers to respect our neighbours and keep noise to a minimum.

No music is played in these areas.

The Club's car park is locked after closing times on Sunday to Thursday evening for security reasons and to reduce vehicle movements overnight. This reduces potential for noise.

### **Community Notification and Complaint Process**

If you have any concerns about noise please contact the Club in one of the following ways:-

**Phone** : 01444 458609 (and ask for the senior member of staff on duty)

**Email** : info@stfrancissocialclub.com or

**Write to** : St Francis Social Club at the address above

Noise complaints will be dealt with by the Chairman of the Club or the Honorary General Secretary and all complaints received will be reported and minuted at the following Executive Committee Meeting.

### **Ongoing Review**

The Noise Management Plan will be reviewed and updated regularly, not least in the following circumstances:-

- Following a complaint
- Prior to launching new entertainment
- When alterations to the Main Club House are proposed
- When monitoring procedures identify that controls are inadequate